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12 MAY 1982

MEMORANDUM FOR: Deputy Director for Administration

FROM:

Director of Information Services

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SUBJECT: OIS Weekly Report (5-11 May 1982)

Office of the Director of Information Services

The Director of Information Services, Deputy Director of Information Services, Chief, Records Management Division and Chief, OIS Personnel met with employees of the Archives and Records Center on 5 May to advise them of the Director of Personnel's decision to uphold PMCD's recommendations for mass downgradings at the Center. The employees were advised of their rights and options, provided general career counseling, and given a pep talk.

OIS submitted its final 1982 Savings Bond Campaign report. A total of ten new EE bond buyers were signed and one allotment was increased.

Classification Review Division

CRD continues to work with the Center for Military History at the Pentagon to try to reach an agreement on publication of the manuscript Pacification: Managing the Other War. The Agency's policy on the release of material on Vietnam is under review as a result of this manuscript.

CRD reviewed a total of 2,965 CIA documents (13,277 pages) and none were declassified. An additional 103 non-CIA documents (1,982 pages), two manuscripts (175 pages) and ten miscellaneous documents (33 pages) also were reviewed.

Records Management Division

* The Archivist of the United States approved Part II of the OSS Records Control Schedule on 28 April. This was the final element in establishing disposition instructions for the Agency's predecessor records.

Regulations Control Division

During this reporting period, RCD carried out 58 actions on issuances.

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Issuances of general interest in process this week include a bulletin announcing films to be presented in commemoration of Asian/Pacific American Heritage Week (seven-day period beginning 7 May 1982) [redacted], and a bulletin providing information concerning employees' submission of comments to the Director of Personnel on current legislation dealing with retirement and survivors' annuities in the case of divorce [redacted]

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Information and Privacy Division

A separate report is attached.



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Attachment:
As stated

DD/OIS: [redacted] (12 May 82)

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